

CHILDREN'S BOARD OF HILLSBOROUGH COUNTY BOARD EXECUTIVE/FINANCE COMMITTEE JANUARY 14, 2021 ~ 12:00 PM AGENDA

MISSION: The Children's Board invests in partnerships and quality programs to support the success of all children and families in Hillsborough County.

Conference Call: 1-866-899-4679
Access Code: 579-512-941

CALL TO ORDER

Quorum Verification
Attendance Verification

E. Narain
E. Narain
K. Austin

PUBLIC COMMENT

The Children's Board of Hillsborough County welcomes comments from the public. Those who wish to address the Board may do so at this time. Those addressing the Board should state their full name and affiliation for the official record. In the interest of time, we ask that one person be designated to speak on behalf of a constituency and that all comments are limited to 3 minutes.

E. Narain

ACTION ITEMS

1. **Approval;** November 19, 2020 Board Executive/Finance Meeting Minutes

E. Narain

DISCUSSION ITEMS

1. Housing/Evictions/Training
2. CB-COVID-19 Plan
3. Underspending
4. Program Updates
5. Operations Update
6. ELC Update

K. Parris
K. Parris
K. Parris/
T. Williams
M. Negron
P. Scott
D. Adams

ADJOURNMENT

E. Narain

IMPORTANT DATES TO REMEMBER

Regular Board Meeting	January 28, 2021	3:00 PM
Executive Finance Committee Meeting	February 11, 2021	12:00 PM
Regular Board Meeting	February 25, 2021	3:00 PM

CHILDREN'S BOARD OF HILLSBOROUGH COUNTY BOARD EXECUTIVE/FINANCE COMMITTEE MEETING MINUTES NOVEMBER 19, 2020 – 2:30 PM

Subject	Executive/Finance Committee Meeting	Date	November 19, 2020
Facilitator	Edwin Narain, Board Chair	Time	2:32 PM
		Actual Time	2:32 PM – 2:45 PM
Location	Children's Board Conference Rooms B/C Conference Call: 1-866-899-4679 Access Code: 579-512-941	Call to Order	The meeting was called to order at 2:32 PM
Board/Committee Members PRESENT	Edwin Narain, Chair Robin DeLaVergne, Secretary/Treasurer	Board/Committee Not Present	Andy Mayts, Vice Chair
Other Attendees	Kelley Parris, E.D. Kristina Austin, Recorder David Adams, Board Attorney	Tonia Williams, CBHC Staff Paula Scott, CBHC Staff Maria Negron, CBHC Staff	Jamie Robe, CBHC Staff

SUMMARY

No.	Topic	Highlights
I.	CALL TO ORDER	Edwin Narain, Board Chair, called the meeting to order at 2:32 PM. E. Narain requested K. Austin verify attendance.
II.	PUBLIC COMMENT	None.
III.	ACTION ITEMS	
	1. October 8, 2020 Board Executive/ Finance Committee Minutes Motion (1)	E. Narain requested approval of the October 8, 2020 Executive/Finance Committee meeting Minutes. <i>The October 8, 2020 Executive/Finance Committee Meeting Minutes were reviewed by the Executive/Finance Committee and approved (2-0).</i>
	DISCUSSION ITEMS	
	1. COVID-19 Update	K. Parris updated the Committee on the status of cases identified within the Early Learning Centers (ELC) affiliated with the Children's Board. <ul style="list-style-type: none"> As of the meeting date, eighty-three (83) positive cases of COVID-19 have been identified in our ELC partner sites; The increase in COVID cases exceeds the cumulative totals from April, May, and June; Training was conducted to ensure all ELC centers were COVID ready.
	2. Evictions	K. Parris informed the Committee of the following details related to Countywide evictions: <ul style="list-style-type: none"> Bay Area Legals Services (BALS) will be conducting virtual training with ASO case managers on December 2, 2020 to educate them on the eviction process and make appropriate referrals; Superintendent Davis was advised of the upcoming training as his social workers might find it helpful.

SUMMARY

No.	Topic	Highlights
	3. MacDill AFB/Lisa Williams/Military Release	K. Parris advised the Committee that MacDill has expressed renewed interest in monies for programming directed toward military families. A survey will be conducted to assess their specific needs for children and families.
	4. Program Updates	M. Negrón provided the following programmatic updates: <ul style="list-style-type: none"> • The Provider Improvement Plan (PIP) is currently tracking four (4) providers; • All the PIP participants have been assigned a Level One Status with minimal concerns; • As part of our dialogue with ReachUP and USF, a meeting has been set up with Dr. Kevin Sneed, a Dean at USF Health to provide a COVID-19 update to our funded providers; • Sixty-eight (68) providers have already registered for the December 1, 2020 COVID-19 update; • Interviews are being conducted for several key positions within the Programs Department.
	5. FY 2020 Audit Update – Carr, Riggs & Ingram (CRI)	Mr. David Alvarez from Carr, Riggs & Ingram (CRI) provided a presentation highlighting the following items: <ul style="list-style-type: none"> • Introductory Letter • The steps completed to date • The timeline for fieldwork • Year-end procedures will begin January 4th • Financial reports will be presented March 11th, 2021.
V.	ADJOURNMENT	The meeting adjourned at 2:45 PM

APPROVALS

1.	<i>The October 8, 2020 Executive/Finance Committee Meeting Minutes were reviewed by the Executive/Finance Committee and approved (2-0).</i>
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READ AND APPROVED BY:

Edwin Narain, CBHC Chair and
Executive/Finance Committee Chair