

CHILDREN'S BOARD OF HILLSBOROUGH COUNTY BOARD EXECUTIVE/FINANCE COMMITTEE MAY 12, 2022 ~ 12:00 PM AGENDA

MISSION: The Children's Board invests in partnerships and quality programs to support the success of all children and families in Hillsborough County.

Conference Call: 1-813-515-8094
Access Code: 479 204 397#

CALL TO ORDER

Quorum Verification
Attendance Verification

A. Mayts
A. Mayts
K. Austin

PUBLIC COMMENT

The Children's Board of Hillsborough County welcomes comments from the public. Those who wish to address the Board may do so at this time. Those addressing the Board should state their full name and affiliation for the official record. In the interest time, we ask that one person be designated to speak on behalf of a constituency and that all comments are limited to 3 minutes.

A. Mayts

ACTION ITEMS

1. **Approval;** February 10, 2022 Board Executive/Finance Meeting Minutes
2. **Approval;** March 10, 2022 Board Executive/Finance Meeting Minutes

A. Mayts
A. Mayts

DISCUSSION ITEMS

1. Community Update
2. Program Updates

K. Parris
M. Negrón

ADJOURNMENT

A. Mayts

IMPORTANT DATES TO REMEMBER

Regular Board Meeting	May 26, 2022	3:00 PM
Executive Finance Committee Meeting	June 09, 2022	12:00 PM
Regular Board Meeting	June 23, 2022	3:00 PM

**CHILDREN'S BOARD OF HILLSBOROUGH COUNTY
BOARD EXECUTIVE/FINANCE COMMITTEE
MEETING MINUTES
FEBRUARY 10, 2022 – 12:00 PM**

Subject	Executive/Finance Committee Meeting	Date	February 10, 2022
Facilitator	Robin DeLaVergne, Vice-Chair	Time	12:07 PM
		Actual Time	12:07 PM – 12:42 PM
Location	Children's Board Conference Rooms B/C Conference Call: 1-866-899-4679 Access Code: 579-512-941	Call to Order	The meeting was called to order at 12:07 PM
Board/Committee Members PRESENT	Andy Mayts, Chair – via phone Robin DeLaVergne, Vice Chair Megan Proulx Dempsey, Secretary/Treasurer	Board/Committee Not Present	
Other Attendees	Kelley Parris, E.D. Kristina Austin, Recorder David Adams, Board Attorney	Paula Scott, CBHC Staff Maria Negron, CBHC Staff Daniel Monasterio, CBHC Staff	Trish James, CBHC Staff Jamie Robe, CBHC Staff

SUMMARY

No.	Topic	Highlights
I.	CALL TO ORDER	Robin DeLaVergne, Vice-Chair, called the meeting to order at 12:07 PM.
II.	PUBLIC COMMENT	None.
III.	ACTION ITEMS	
	1. October 14, 2021 Board Executive/ Finance Committee Minutes Motion (1)	R. DeLaVergne requested approval of the October 14, 2021 Executive/Finance Committee meeting Minutes. Motion by Megan Proulx Dempsey to approve the October 14, 2021 Executive/ Finance Committee Meeting Minutes. second by Andy Mayts. Motion carried (3-0).
	2. Provider Audit Submission Extension for Lutheran Services Florida Motion (2)	D. Monasterio requested approval to extend the audit submission deadline to March 31, 2022 for Lutheran Services Florida. Motion by Megan Proulx Dempsey to approve the provider audit for Lutheran Services Florida to extend the audit submission deadline to March 31, 2022. second by Andy Mayts. Motion carried (3-0).
	DISCUSSION ITEMS	
	1. Community Alliance Coordinator Update	K. Parris provided an update on the Community Alliance Coordinator Position: <ul style="list-style-type: none"> • Kalen Graham has been hired to serve as the Coordinator for the Community Alliance; • She has conducted focus groups with child protection investigators, birth parents, case managers, and the leadership for the case management organizations; • Communication has been a topic of concern for each of the focus groups; • Feedback from the focus groups will be gathered to create a report for the new Lead Community-Based Care Agency; • The plan will be provided to Tallahassee upon its completion.

SUMMARY

No.	Topic	Highlights
	2. Department of Children and Families Meeting	<p>K. Parris updated the Committee on the Circuit 13 Community meeting with the Department of Children and Families (DCF) Secretary S. Harris and her leadership team:</p> <ul style="list-style-type: none"> • The Secretary advised the Community that there would be additional supports provided to Hillsborough County; • Prevention will play an important role in improving upon the child welfare system; • Communication between all parties will be key; • The schools, law enforcement, the Health Department, and everyone involved will need to share information to work on lowering the numbers of children in the system.
	3. Community Update	<p>K. Parris expanded upon the Community's involvement in the pursuit of a new Lead Agency:</p> <ul style="list-style-type: none"> • Over two hundred (200) virtual and around sixty (60) in person participants attended the earlier meeting with S. Harris and her leadership team; • The new agency will be selected either March 11th or March 22nd; • Discussions with the Community have identified an issue with leadership and contracts that are not standardized; • Due to the timing of the contract negotiations, some agencies are significantly underfunded and others are overfunded; • An established permanent Regional Managing Director and continued Community Alliance support/guidance should help guide the new Lead Agency to identify and improve upon current processes.
	4. Program Updates	<p>M. Negrón provided an update on the following:</p> <ul style="list-style-type: none"> • Program participants were surveyed to learn how current program offerings meet participants' needs; • Three hundred seventy-one (371) responses have been received at this time; • Responses were submitted in both electronic and paper form from twenty-five (25) programs; • The Spanish speaking community responded with a twenty-seven percent (27%) response rate; • Survey results will be shared with program providers; • A more comprehensive response on the surveys will be provided at the upcoming Board meeting.
	ADJOURNMENT	The meeting adjourned at 12:42 PM

APPROVALS

1.	<i>Motion by Megan Proulx Dempsey to approve the October 14, 2021 Executive/ Finance Committee Meeting Minutes. second by Andy Mayts. Motion carried (3-0).</i>
2.	<i>Motion by Megan Proulx Dempsey to approve the provider audit for Lutheran Services Florida to extend the audit submission deadline to March 31, 2022. second by Andy Mayts. Motion carried (3-0).</i>

READ AND APPROVED BY:

Andy Mayts, CBHC Chair and
Executive/Finance Committee Chair

**CHILDREN'S BOARD OF HILLSBOROUGH COUNTY
BOARD EXECUTIVE/FINANCE COMMITTEE
MEETING MINUTES
MARCH 10, 2022 – 12:00 PM**

Subject	Executive/Finance Committee Meeting		Date	March 10, 2022
Facilitator	Andy Mayts, Chair		Time	12:00 PM
			Actual Time	12:00 PM – 12:19PM
Location	Children's Board West One Conference Call: 1-813-515-8094 Access Code: 479 204 397#		Call to Order	The meeting was called to order at 12:00 PM
			Board/Committee Members PRESENT	Andy Mayts, Chair Robin DeLaVergne, Vice Chair -- via phone Megan Proulx Dempsey, Secretary/Treasurer – via phone
Other Attendees	Kelley Parris, E.D. Kristina Austin, Recorder David Adams, Board Attorney		Paula Scott, CBHC Staff Maria Negron, CBHC Staff Dexter Lewis, CBHC Staff	Tonia Williams, CBHC Staff Jamie Robe, CBHC Staff Genet Stewart, CBHC Staff

SUMMARY

No.	Topic	Highlights
I.	CALL TO ORDER	Andy Mayts, Chair, called the meeting to order at 12:00 PM.
II.	ATTENDANCE VERIFICATION	A. Mayts requested K. Austin verify attendance. A quorum was not present. In the absence of a quorum, no action items were approved.
III.	PUBLIC COMMENT	None.
IV.	SPECIAL PRESENTATION	
	1. FY2022 Audit Update – Carr, Riggs & Ingram (CRI)	J. Brielmair (CRI) provided a presentation reviewing the following highlights: <ul style="list-style-type: none"> • Financial Statement Overview; • Audit Results; • Those Charged with Governance Communication. <p>A. Mayts requested the Committee move to Executive Session discussion with Carr, Riggs, & Ingram LLC. CBHC staff exited the Board room during discussion.</p> <p>Due to the absence of a quorum, the corresponding FY 2021 Audited Financial Statements were moved to the March 24, 2022 Board meeting for acceptance.</p>
	DISCUSSION ITEMS	
	1. Community Update	K. Parris provided an update on Community Alliance: <ul style="list-style-type: none"> • The Community Alliance continues to meet regularly; • The March 8, 2022 meeting had approximately one hundred sixty (160) individuals in attendance either virtually or in person;

SUMMARY

No.	Topic	Highlights
		<ul style="list-style-type: none"> • Statutory Community Alliance members were scheduled to meet on March 11,2022 to discuss the report to be sent to Tallahassee and discuss any potential edits. The only anticipated recommendation will be a disclosure that the report is not a comprehensive study of the system of care; • The Community heard that a decision was made on the Lead Community Based Care agency for Hillsborough County. The information was unsubstantiated. The Secretary of DCF, Shevaun Harris has not announced her approval and is withholding her decision until March 22,2022; • Community members have expressed their displeasure with the process.
	2. Program Updates	<p>M. Negrón provided an update on the following:</p> <ul style="list-style-type: none"> • Performance Improvement Plan (PIP); • The Summer Passports program will offer four hundred and seven (407) slots for eligible children. Four hundred families (400) have already signed up and registrations will be accepted until March 12, 2022; • Upcoming funding releases.
	3. Guardian-Ad Litem Update	This item was postponed for a future date.
	ADJOURNMENT	The meeting adjourned at 12:19 PM

READ AND APPROVED BY:

Andy Mayts, CBHC Chair and
Executive/Finance Committee Chair