

# CHILDREN'S BOARD OF HILLSBOROUGH COUNTY EXECUTIVE/FINANCE COMMITTEE JANUARY 12, 2023 ~ 12:00 PM AGENDA

**MISSION:** The Children's Board invests in partnerships and quality programs to support the success of all children and families in Hillsborough County.

**Conference Call: 1-813-515-8094**

**Access Code: 479 204 397#**

## CALL TO ORDER

Quorum Verification

Attendance Verification

A. Mayts

A. Mayts

K. Austin

## PUBLIC COMMENT

The Children's Board of Hillsborough County welcomes comments from the public. Those who wish to address the Board may do so at this time. Those addressing the Board should state their full name and affiliation for the official record. In the interest time, we ask that one person be designated to speak on behalf of a constituency and that all comments are limited to 3 minutes.

A. Mayts

## ACTION ITEMS

1. **Approval;** November 3, 2022 Board Executive/Finance Meeting Minutes

A. Mayts

## DISCUSSION ITEMS

1. Legislative & FACCT Updates
2. Program Updates

K. Parris

M. Negron

## ADJOURNMENT

A. Mayts

## IMPORTANT DATES TO REMEMBER

Regular Board Meeting	January 26, 2023	3:00 PM
Executive Finance Committee	February 09, 2023	12:00 PM
Regular Board Meeting	February 23, 2023	3:00 PM
Executive Finance Committee	March 09, 2023	12:00 PM
Regular Board Meeting	March 23, 2023	3:00 PM

**CHILDREN'S BOARD OF HILLSBOROUGH COUNTY  
EXECUTIVE/FINANCE COMMITTEE  
MEETING MINUTES  
November 3, 2022 – 12:00 PM**

<b>Subject</b>	Executive/Finance Committee Meeting	<b>Date</b>	November 3, 2022
<b>Facilitator</b>	Andy Mayts, Chair	<b>Time</b>	12:00 PM
		<b>Actual Time</b>	12:01 PM – 12:29 PM
<b>Location</b>	Children's Board Board Room Conference Call: 1-813-515-8094 Access Code:479 204 397#	<b>Call to Order</b>	The meeting was called to order at 12:01PM
<b>Board/Committee Members PRESENT</b>	Andy Mayts, Chair Robin DeLaVergne, Vice-Chair Beth Pasek, Secretary, Treasurer-absent		
<b>Other Attendees</b>	Kelley Parris, E.D. Kristina Austin, Recorder Dave Adams, Board Attorney Paula Scott, CBHC Staff	Tonia Williams, CBHC Staff Maria Negron, CBHC Staff Genet Stewart, CBHC Staff -absent Jan Houser, CBHC Staff	Dexter Lewis, CBHC Staff Jamie Robe, CBHC Staff Rebecca Bacon, CBHC Staff Daniel Monasterio, CBHC Staff

<b>SUMMARY</b>		
<b>No.</b>	<b>Topic</b>	<b>Highlights</b>
I.	<b>CALL TO ORDER</b>	Andy Mayts, Board Chair, called the meeting to order at 12:01 PM.  A. Mayts requested K. Austin verify attendance.  A quorum was achieved.
II.	<b>PUBLIC COMMENT</b>	None.
III.	<b>ACTION ITEMS</b>	
	<b>1. September 7, 2022 Executive/ Finance Committee Minutes Motion (1)</b>	A. Mayts requested approval of the September 7, 2022 Executive/Finance Committee Meeting Minutes.  <i>Motion by Robin DeLaVergne to approve the September 7, 2022 Executive/ Finance Committee Meeting Minutes; second by Andy Mayts. Motion carried (2-0).</i>
III.	<b>DISCUSSION ITEMS</b>	
	<b>1. FY 2022 Audit Update - Carr, Riggs &amp; Ingram (CRI)</b>	J. Brielmair & T. Payne (CRI) provided a presentation reviewing the following highlights: <ul style="list-style-type: none"> <li>• Auditors' Responsibility;</li> <li>• Planned Scope;</li> <li>• Interim Update;</li> <li>• Those Charged with Governance Communication.</li> </ul>

## SUMMARY CONT.

No.	Topic	Highlights
	<b>2. ELCHC Update</b>	K. Parris provided an update on the following items: <ul style="list-style-type: none"><li>• The ELCHC has chosen Dr. Fred Hicks as their new Chief Executive Officer;</li><li>• Dr. Hicks plans to bring back a directory containing all licensed childcare centers ranked by center quality. This formerly CBHC produced directory will allow parents to make better informed childcare choices for their families.</li></ul>
	<b>3. Program Updates</b>	M. Negron updated the Committee on the following items under Program's purview: <ul style="list-style-type: none"><li>• Outstanding Contracts;</li><li>• The Provider Improvement Plan (PIP) is currently tracking one (1) provider;</li><li>• Tampa Museum of Art held their first CBHC funded Free Friday event in November with great success.</li></ul>
	<b>ADJOURNMENT</b>	The meeting adjourned at 12:29 PM

## APPROVALS

1.	<i>Motion by Robin DeLavernge to approve the September 7, 2022 Executive Finance Committee Meeting Minutes; second by Andy Mayts. Motion carried (2-0).</i>
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READ AND APPROVED BY:

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Robin DeLaVergne, CBHC Vice-Chair and  
Executive/Finance Committee Chair